

Academic Advancement Seminar Topics

Curriculum Topics (cumulative)

- Abstracts
- Authorship
- Balancing priorities
- Balancing professional and personal lives
- Budgeting, Re-budgeting, monitoring Finances
- Burn-Out-Recharging (Bringing out the best in people)
- Career development awards
- Competition
- Concept piece
- Dealing with rejections
- Delegating
- Developing study ideas
- Efficient use of small blocks to writing
- Feedback
- Functions of the office of contracts and grants
- Grant writing
- Grants management
- Hiring personnel
- How to speak to the media
- How to develop a national reputation
- IRB issues
- Issues in grant submissions
- K-awards
- Leadership styles
- Making decisions about travel
- Making sure things don't fall through the cracks
- Making the most of your mentor
- Mentoring students and fellows
- Nuts and bolts of putting a grant together
- Oral presentation skills
- Overcoming Obstacles (bottom up vs top down approaches)
- Peer-relations (internal and external)
- Personal/professional satisfactions/dissatisfactions
- Pilot awards
- Pitching yourself
- Power and ambition
- Productivity maximizing
- Progress reports
- Promotion requirements
- Publishing (submitting, and revising)
- R01s
- Relating to funders
- Responding to reviewers
- Saying yes and saying no
- Self-statements
- Setting up collaborations
- Site visits
- Specific aims
- Time management
- Transition to senior faculty
- Using administrative resources
- Values & personal statements
- Written presentation skills